

## **MINUTES OF MEETING**

### ***HIGHLAND MEADOWS II COMMUNITY DEVELOPMENT DISTRICT BOARD OF SUPERVISORS' MEETING***

*Tuesday, October 28, 2014 at 1:08 p.m.*

*Holiday Inn Winter Haven*

*200 Cypress Gardens Boulevard,*

*Winter Haven, Florida 33880*

Board Members present at roll call:

Rennie Heath	Board Member
Andrew Rhinehart	Board Member
Lauren Schwenk	Board Member
Joel Adams	Board Member
Scott Shapiro	Board Member

Also Present:

Roy Van Wyk	Hopping Green & Sams, P.A.
Sarah Warren	Hopping Green & Sams, P.A.
Joe MacLaren	Fishkind & Associates, Inc.
Jane Gaarlandt	Fishkind & Associates, Inc.

### **Auditor Selection Committee Meeting**

#### **FIRST ORDER OF BUSINESS**

#### **Call to Order and Roll Call**

The Auditor Selection Committee Meeting was called to order. The Board Members and staff in attendance are outlined above.

#### **SECOND ORDER OF BUSINESS**

#### **Selection of Evaluation Criteria for Prospective Auditors and Approval of a Public Announcement Requesting Proposals.**

Mr. MacLaren presented the evaluation criteria and RFP for approval of the Board. Mr. MacLaren answered all Board questions.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board approved the Evaluation Criteria and the RFP.

Mr. MacLaren recommended a motion to adjourn the Auditor Selection Committee Meeting.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board adjourned the October 28, 2014 Auditor Selection Committee Meeting for the Highland Meadows II Community Development District.

### **Board of Supervisors' Meeting**

#### **FIRST ORDER OF BUSINESS**

#### **Call to Order and Roll Call**

The meeting was called to order. The Board Members and staff in attendance are outlined above.

#### **SECOND ORDER OF BUSINESS**

#### **Public Comment Period**

There were no comments from the public at this time.

#### **THIRD ORDER OF BUSINESS**

#### **Consideration of the Minutes of the August 14, 2014 Board of Supervisors' Meeting and the August 26, 2014 Continued Board of Supervisors' Meeting**

The Board reviewed the minutes of the August 14, 2014 Board of Supervisors' Meeting and the continued Board of Supervisors' Meeting. There were no questions or comments.

On MOTION by Mr. Heath, seconded by Mr. Rhinehart, with all in favor, the Board approved the minutes of the August 14, 2014 Board of Supervisors Meeting and the Continued Board of Supervisors' Meeting.

**FOURTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-01, Supplemental Assessment Resolution**

Ms. Warren explained that the purpose of this resolution is to set forth the specifics of the bonds that will be issued by the District; as part of the resolution the Board will be adopting the final Supplemental Assessment Methodology. Mr. MacLaren noted that the only change since the preliminary assessment methodology is that the report has been updated to reflect the final pricing and the detail of the District's bonds as agreed to with the District's bond purchasers. Mr. MacLaren referred to two tables. Table 3 outlines the final pricing and details of the District's Bonds and table 5 the assessments that will be assigned to the platted lots within Phase 2A and 2B to secure the repayment of the District's bonds. The assessments are less than were approved by the Board in the Master Assessment proceeding and lots continue to receive a benefit in excess of the assessment that is associated with each lot. Ms. Warren requested a motion to adopt Resolution 2015-01.

On MOTION by Ms. Schwenk, seconded by Mr. Adams, with all in favor, the Board approved Resolution 2015-01, adopting the final Supplemental Assessment Methodology.

**FIFTH ORDER OF BUSINESS**

**Ratification of Payment Authorizations Nos. 8-14 and Consideration of Payment Authorization No. 15**

The Board reviewed Payment Authorizations Nos. 8-14. These were previously approved by the Chair. Mr. MacLaren noted that Payment Authorization No. 15 had been added for consideration. Mr. Heath noted that the Developer paid \$9,550.00 to Duke Energy for the street lights and said he left a note for Ms. Lane not to pay it. Mr. MacLaren requested approval of Payment Authorizations Nos. 8-15 excluding the payment to Duke Energy on Payment Authorization No. 15

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved Payment Authorizations Nos. 8-15 excluding the payment to Duke Energy on Payment Authorization No. 15.

**SIXTH ORDER OF BUSINESS**

**Ratification of Funding Request  
No. 3**

The Board reviewed Funding Request No. 3.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Board approved Funding Request No. 3 as revised.

**SEVENTH ORDER OF BUSINESS**

**Review of Monthly Financials**

The Board reviewed the monthly financial statements. There was no action required by the Board.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**District Counsel** – Ms. Warren requested that the District accept conveyance of Parcels A, B, C, D, E, F, I, and J from Davenport Investment 1, LLC. Those are the roadway tracks and Lift Station tracks.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved the acceptance of the conveyance of Parcels, A, B, C, D, E, F, I, and J from Davenport Investment 1, LLC.

Ms. Warren asked for a motion from the Board to accept the Bill of Sale for the improvements.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board approved the acceptance of the Bill of Sale for the Improvements.

Ms. Warren requested a motion for the Board to authorize District Staff to convey the water and sewer lines to the City of Davenport.

On MOTION by Mr. Heath, seconded by Mr. Adams, with all in favor, the Board approved authorizing District staff to convey the water and sewer lines to the City of Davenport.

Mr. Van Wyk noted that the pre-closing is at 3:00 p.m. today.

**District Engineer** – No Report

**District Manager** – No Report

**NINTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**

There were no other questions or comments

**TENTH ORDER OF BUSINESS**

**Adjournment**

There were no other questions or comments. Mr. MacLaren suggested a motion to adjourn.

ON MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Board adjourned the October 28, 2014 Board of Supervisor's Meeting for the Highland Meadows II Community Development District.



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Secretary / Assistant Secretary



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Chairman / Vice Chairman